

ORDINANCE NO. 024-64

AN ORDINANCE DECLARING
PUBLIC BIDDING
DISADVANTAGEOUS AND
AUTHORIZING A CONTRACT
WITH LEXISNEXIS, A DIVISION
OF RELX, INC., FOR ITS
COUNSELLINK WEB-BASED
LEGAL E-BILLING AND MATTER
MANAGEMENT SYSTEM

WHEREAS, The Chicago Transit Authority ("Authority") requires a web-based legal e-billing and Freedom of Information Act (FOIA) request matter management software system and support services for the Authority's Law Department; and

WHEREAS, The Authority's Law Department has been using the CounselLink system from LexisNexis, a division of RELX Inc. ("Lexis"), for approximately seventeen years and originally implemented the CounselLink system pursuant to a competitively-bid procurement; and

WHEREAS, Multiple divisions of the Law Department utilize the system for matter management, as well as approximately seventy (70) outside law firms working on Authority matters, and the Authority's CounselLink database stores numerous invoices and legal matter history; and

WHEREAS, The Authority wishes to competitively advertise a new contract for these services through a Request for Proposals and wishes to enter into a twelve-month contract with Lexis to continue the services and allow the Purchasing Department sufficient time to competitively procure these services; and

WHEREAS, This procurement was reviewed and approved by the Authority's Sole Source/Disadvantageous Review Committee (SDRC) following no other vendor responses to its advertisement on the Authority's website for three weeks; and

WHEREAS, Section 1.4D of the Procurement Policy and Procedures provides for the award of contracts when the Transit Board determines that competitive public bidding would be disadvantageous and federal funds are not utilized; and

WHEREAS, Staff recommends the award of a contract to Lexis under Requisition No. B24OP03183 for its CounselLink web-based legal e-billing and Freedom of Information Act (FOIA) request matter management software system and support services for the Authority's Law Department for twelve (12) months in an amount not to exceed \$86,686.00; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

ORDINANCE NO. 024-64
(Continued) -2

SECTION 1. Based on the statements set forth in the preamble of this ordinance, the Chicago Transit Board hereby determines that competitive public bidding for this requirement is disadvantageous.

SECTION 2. The Chairman of the Board, the President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute a contract with LexisNexis, a division of RELX Inc., for its CounselLink web-based legal e-billing and FOIA request matter management software system and support services for the Authority's Law Department for twelve (12) months in an amount not to exceed Eighty-Six Thousand Six Hundred Eighty-Six Dollars (\$86,686.00).

SECTION 3. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 4. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

Chairman

May 8, 2024

PASSED:

Secretary

May 8, 2024